

# The LLL SIG Newsletter

## **Annual General Meeting**

*Tadashi Ishida*

Dates: Saturday, October 26 2013

Time: 4:15 PM - 5:15 PM

Location: Kobe Convention Center, Portopia, Kobe - Room Lobby B1

The following items were resolved at the Annual General Meeting:

### 1. Appointment of the following officers

Coordinator: Tadashi Ishida

Program Chair: Joseph Dias

Treasurer: Junko Fujio

Membership Chair: Yoko Wakui

Publications Chair: Kazuko Unosawa

Webmaster: Malcolm Prentice

### 2. Business plan

We shall have programs at the JALT International Conference, the Pan-SIG Conference and the LLL Mini-Conference in 2014.

### 3. Budget for revenues and expenditures

The budget for revenues and expenditures will be reported in the newsletter after the JALT national audit is over.

### 4. Business report

We had programs at the JALT International Conference, the Pan-SIG Conference and the LLL Mini-Conference in 2013.

### 5. Financial reports

Financial reports will be reported in the newsletter after the JALT national audit is over.

## 6. Amendment of the Article 6, 7 and 9 of the LLL SIG Constitution

They were amended as follows.

### Article 6

#### Annual General Meeting (AGM)

The Lifelong Language Learning SIG shall hold the Annual General Meeting at the JALT International Conference or the LLL SIG Mini-Conference. The time and place shall be announced to all Lifelong Language Learning SIG members at least one month in advance of the meeting. Members present at this meeting shall constitute a quorum. Each LLL SIG member shall have an equal voting right at the Annual General Meeting. Any LLL SIG member, who is forced to be absent from the Annual General Meeting due to circumstances beyond control, may vote in writing or through electronic forms or may entrust his or her vote to another LLL SIG member on the announced agenda items.

### Article 7

#### Executive Board Meeting(EBM)

The Lifelong Language Learning SIG shall hold the Executive Board Meeting at the LLL SIG Mini-Conference or the Pan-SIG Conference. The Executive Board shall be the chief policy making body of the LLL SIG. The Executive Board consists of officers. At the Executive Board Meeting, officers present at the meeting shall constitute a quorum. Each officer shall have an equal voting right at the Executive Board Meeting. All proposals and motions shall be approved by majority vote of the officers attending the meeting. In the event that voting cannot resolve the issue because the Executive Board members are equally divided on the issue, the Chairperson shall cast the deciding vote. Any officer, who is forced to be absent from the Executive Board Meeting due to circumstances beyond control, may vote in writing or through electronic forms or may entrust his or her vote to another officer on the announced agenda items.

## Article 9

### Remuneration

1. The Officer's expenses needed to perform his or her duties shall be reimbursed.
2. The travel expenses and one night hotel charges of core officers needed to attend the Executive Board Meeting shall be reimbursed.