Tel: 03-3837-1630 Fax: 03-3837-1631 Email: am@jalt.org



# **JALT Advertising Kit**

April 2021 - March 2022

(Valid as of 1st of April 2021)

#### **JALT Print Publications**

## https://jalt.org/main/publications

The Language Teacher <a href="https://jalt.org/main/tlt">https://jalt.org/main/tlt</a>

Published Date: Bimonthly (January, March, May, July, September, and November)

Average Circulation: 2,600 Size: B5 (182 mm x 257 mm) Average Page Number: 48 pages

JALT is a non-profit organization focused on language learning and research that sends a bimonthly print publication to its members. This allows for flexibility in timing and a repeated, constant exposure to our readers. *TLT* serves as JALT's member newsletter but is also much more. *The Language Teacher* focuses on practical issues in language teaching, publishing useful lesson ideas and accessible peer-reviewed articles on research and practice.



The Language Teacher reaches individuals, institutions, and libraries worldwide. TLT is also available to non-members online three months after publications, so it continues to gain exposure.

#### JALT Journal https://jalt.org/main/jj

Published Date: Semi-annual (May and November)

Average Circulation: 2,600 Size: A5 (148 mm x 210 mm) Average Page Number: 120 pages

The JALT Journal is one of the largest semi-annual Applied Linguistics and Language Acquisition research publications in the world. A great place to advertise materials on teacher training and professional development, it is also a good place to advertise continuing education and distance learning programs, since this publication is used in tertiary research papers and projects. In many ways, the JALT Journal reflects JALT's commitment to the field, and as such, it defines JALT as an academic organization.



JALT Journal reaches individuals, institutions, and libraries worldwide.

## **JALT Website**

https://jalt.org

One of the easiest and most cost-effective ways to advertise is online at jalt.org. Please see the table below for the site statistics. The website has been recently updated and expanded since April 2021. Horizontal banners are recommended and appear on all JALT web pages.

#### JALT Website Average Monthly Traffic

1st Jan 2020 - 31st October 2020	1st Nov - 30 Nov 2020 (conference month)	1 Dec 2020 - 30 April 2021
Users: 44,926	Users: 7467	Users: 23,190
Sessions*: 75,270	Sessions: 13,607	Sessions: 39,921
New Users: 43,735	New users: 6091	New users: 39,921
Page Views: 214,735	Page Views: 46,222	Page Views: 130,513

Sample Webpage: Horizontal ads preferred



Learning to Teach, Teaching to Learn still in the process of getting our new website running smo vailable for a short while. We apologise for the inconvenier





#### **JALT Social Media**

Social Media	Stats	Specifications
JALT Talk Newsletter	Monthly, has an average circulation of 6,780 individuals and an opening rate of over 50%.	JALT Talk banners horizontal
Facebook	https://www.facebook.com/JALT.c onference 3.9k likes	Facebook 940 x 788
Instagram	https://www.instagram.com/jaltcon ference/ 600 followers	Instagram 1080 x 1080 square
Twitter	https://twitter.com/jaltorg 2000 followers	Tweet 1600 x 900

Here is a sample advertisement for social media: If you need help in designing your ad, please contact Bill Pellowe, Director of Public Relations, for guidelines.



#### **JALT Publications Dates and Deadlines**

Publication	Issue	Volume Number	Reservation Deadline	Material Deadline	Published Date
The Language	May (2022)	Vol. 46 No.3	15 Mar	25 Mar	1 May
Teacher	July (2022)	Vol. 46 No.4	15 May	25 May	1 Jul
	September (2021)	Vol. 45 No.5	15 Jul	25 Jul	1 Sep
	November (2021)	Vol. 45 No.6	15 Sep	25 Sep	1 Nov
	January (2022)	Vol. 46 No.1	15 Nov	25 Nov	1 Jan
	March (2022)	Vol. 46 No.2	15 Jan	25 Jan	1 Mar
JALT Journal	May (2022)	Vol. 44 No.1	15 Mar	25 Mar	1 May
	November (2021)	Vol. 43 No.2	15 Sep	25 Sep	1 Nov
JALT Website	Monthly	Starting date is upon re Materials will be neede	equest and availability. d 3 business days prior	to the starting date.	

<sup>\*</sup> The material deadline for the "Off the Presses" is the 20th. (i.e. March 20, for the May issue.)

## Space Reservation

#### Applications will be accepted from 9:00 am on the first business day of March every year

Please submit the online **Advertising Space Reservation Form** available on the website <a href="http://associates.jalt.org/ad\_space\_form">http://associates.jalt.org/ad\_space\_form</a> or the form attached to this kit by the reservation deadline above. If you would like to know the availability of special positions including cover pages, please contact JALT Central Office (am@jalt.org).

## **Space Cancellation**

Cancellation for the spaces must be submitted in writing to am@jalt.org and received prior to the reservation deadline of the issue in the table above. This is to provide chances for other advertisers who may be interested in the space and to secure enough time for our editor to redesign the page layout. Advertisers will be liable for all or part of the costs in accordance with the following scale:

- On or after the reservation deadline: 100% payment of fees required
- Within 10 days prior to the deadline: 75% payment of fees required
- 11 to 30 days prior to the deadline: 50% payment of fees required
- 31 days or more prior to the deadline: No payment of fees required

If the materials production is ordered through JALT, the cancellation fees are 100% of the fees from the time of the order.

# **Invoice and Payment**

#### PRINT

All invoices will be sent to advertisers from JALT Central Office immediately after JALT and the advertiser confirm the advertising spaces. Please settle your payment within 30 days of receiving your invoices. If you order multiple ad spaces and wish to pay per advertisement, please check that on the form so that we will send each invoice before the issuing month.

#### WEBSITE

All invoices for the Website Banner Ad will be sent to advertisers from JALT Central Office immediately after JALT and the advertiser confirm the ad spaces. Please complete your payment before commencement of the contract term.

#### Note:

Advertisement data that requires further work (damaged or corrupted files, missing linked files, wrong sizing, etc.) will be charged for.

Pukeko Graphics will contact you in advance before making any changes.

<sup>\*</sup> Please contact JALT Central Office for the materials deadline for the "Center Insertion" if the advertiser will print the materials.

# **Advertising Rates**

Prices include consumption tax.

The Language Teacher	Code	Color	Associate Members	Non- Members
Inside Front Cover (Cover 2)	IF	B&W		85,000 JPY
Inside Back Cover (Cover 3)	IB	B&W	Discount rate is applied to	78,000 JPY
Outside Back Cover (Cover 4)	ОВ	4-Colors		107,000 JPY
Full Page	FULL	B&W	the Associate Member Type	70,000 JPY
Half Page	HALF	B&W		43,000 JPY
Quarter Page	QTR	B&W	Presenting: 25%	29,000 JPY
Center Insertion – 4 pages 1)	CTRINS 4	4-Colors	Displaying: 20% Supporting: 15%	172,000 JPY
Center Insertion – 8 pages 1)	CTRINS 8	4-Colors	Lifestyle: 10% Sampler: 10%	293,000 JPY
Off the Presses 2)	OTP	B&W	Gampier. 1076	
Facing Pages 3)	FACE			20% added
Flyer Insert 4)	FLY			102,000 JPY

- 1) Production Costs are not included in the rates for Center Insertions. Please contact the JALT Central Office for estimates.
- 2) Two pages of advertising for the price of one: Provide one page of informative text and run it along with your one-page ad.
- 3) Two ads facing each other: Please note that the number of Facing Pages advertisements per issue will depend on article content and length.
- 4) Production and insertion costs are not included in the rates above. Please contact the JALT Central Office for estimates on production costs. Insertion cost is 1 JPY per sheet; 3 JPY if folded (tax excluded).

	Associate Members	Non-Members
2 Issues	10%	5%
3 Issues	15%	10%
4 Issues	20%	15%
5 Issues	25%	20%
6 Issues	30%	25%
6 Issues	a) Free 3 months Banner Ad on the JALT web site	a) Free 3 months Banner Ad on the JALT web site
6 Issues	b) Free Conference Bag Insert	b) Free Conference Bag Insert
	3 Issues 4 Issues 5 Issues 6 Issues 6 Issues	2 Issues 10% 3 Issues 15% 4 Issues 20% 5 Issues 25% 6 Issues 30% a) Free 3 months Banner Ad on the JALT web site  b) Free Conference Bag

JALT Journal				·
	Code	Color	Associate Members	Non- Members
Inside Front Cover (Cover 2)	IF	B&W		62,000 JPY
Inside Back Cover (Cover 3)	IB	B&W	Discount rate is applied to the Associate Member	52,000 JPY
Outside Back Cover (Cover 4)	ОВ	4-Colors	Type	69,000 JPY
Full Page	FULL	B&W		43,000 JPY
Package Discount for JALT Jo	urnal			
			Associate Members	Non- Members
Advertising in both issues: May and	November	2 Issues	30%	25%

JALT Website / Social Media (Facebook, JALT Talk, Twitter, Instagram)	Code	Associate	Members	Non- M	embers
motagram)		Monthly	Annual	Monthly	Annual
Horizontal Full Banner	WEB		te is applied to the lember Type	8,000 JPY	75,000 JPY

## **Technical Information for Print Ads**

	The Language Teacher B5: 182 mm x 257 mm Saddle stitching		<i>JALT Journal</i> A5: 148 mm x 210 mm Perfect binding		
Bleed Size Ad	Color Width x Height		Color	Width x Height	
Inside front cover (Cover 2)	B&W	182 mm x 257 mm	B&W	148 mm x 210 mm	
Inside back cover (Cover 3)	B&W	182 mm x 257 mm	B&W	148 mm x 210 mm	
Outside back cover (Cover 4) *	4-Color	182 mm x 257 mm	4-Color	148 mm x 210 mm	
Full page	B&W	182 mm x 257 mm	B&W	148 mm x 210 mm	
Center Insertion - 4 pages	4-Color	364 mm x 257 mm			
Center Insertion - 8 pages	4-Color	364 mm x 257 mm			
Non-Bleed Size Ad	Color	Width x Height	Color	Width x Height	
Half page	B&W	165 mm x 110 mm			
Quarter page	B&W	165 mm x 60 mm			

#### Safe Area

Please make sure all type and critical images are a minimum of 10 mm inside the horizontal trim (15 mm inside for *JALT Journal*) and 10 mm inside the vertical trim unless you would like it to bleed off the page. (Please add an extra 3 mm to each side for your Bleed Ad.)

#### Preferable Formats:

Illustrator, EPS with fonts outlined, any image format (JPG, GIF, etc.) in as high resolution as possible. For other file formats, please consult Malcolm Swanson directly at <graphics@pukeko.ws> before submission.

<sup>\*</sup> Please note that on the Outside back cover (Cover 4), publication information is printed on the right side.

### **Technical Information for Electronic Ads**

Ad Type	Color	Width x Height	
Horizontal Full Banner	4-Color	Depends on Media	Shown at the bottom of all pages

- 1) Once your advertisement is uploaded, it can be shown on all pages.
- 2) Link directly to your website from your ads.
- 3) File Format: JPEG (.jpg), GIF (.gif), PNG (.png) files.
- 4) Maximum file size: 50KB
- 5) With an annual contract, advertisers may change the advertising a maximum of 3 times.

#### **Material Submission**

Please submit materials by the material deadline above to the appropriate contact listed below with a cc mail to the Associate Member Liaison.

Print Publications: Malcolm Swanson, Pukeko Graphics Email To: malcolmswanson@icloud.com

Email Cc: am@jalt.org

Website: Paul Collett Email To: collett@jalt.org

Email Cc: am@jalt.org

Social Media and Newsletter Bill Pellowe Email: pr@jalt.org

Flyer Insert: Please contact JALT Central Office Email To: am@jalt.org

# **Advertising Policy**

- 1. A client submits a reservation form.
- 2. All print and digital advertising must be approved by the Business Manager (BM) and Director of Public Relations (DoPR).
- 3. In any case where an advertisement contains questionable, ambiguous, or unacceptable items, the issue is referred to the DoPR prior to any further action; DoPR will suggest any changes to BM who will communicate with the advertiser.
- 4. JALT Central Office sends a confirmation form and invoice.
- The client makes a payment and submits ad data directly either to TLT Layout designer and Web Master (c/c to JALT AM Liaison).

# Advertising Space Reservation Form For JALT Publications

(For April 2021 - March 2022)

es:					
	ociate Member / Non-Member				
	le:				
	Fax:				
sue next to the	/pes of advertisement using the following code corresponding month. If you wish to reserve sp advertisers have applied. In addition, please	ecial positions,	please make sui	e to indicate at	least 2 choice
uarter Page (QT	Types: or (IF), Inside Back Cover (IB), Outside Back Core, Cert, Center Insertion-4 pages (CTRINS 4), Cert, Flyer Insert (FLY)				
	21.2.18.48		Ad Type		Total
Issues	Print Publications	1st	2 <sub>nd</sub>	3rd	<ul><li>Ads per Issue</li></ul>
_	The Language Teacher Vol. No.				
May	JALT Journal Vol. No.				
July	The Language Teacher Vol. No.				
September	The Language Teacher Vol. No.				
	The Language Teacher Vol. No.				
November	JALT Journal Vol. No.				
January	The Language Teacher Vol. No.				
March	The Language Teacher Vol. No.				
		Total	Ads for Multiple	Orders	
Mohaita / Ca	ocial Media Banner Ad Please enter your				
order	ocial ivieula Dallilet Au Please enter your				
Platform:	<b>Period</b> : Fron	nto_	тот	AL: mon	<u>th</u>

**NOTE:** Please return this form to the JALT Central Office. An invoice indicating the amount due will be sent after the ad spaces are confirmed by JALT and the advertisers. Thank you for supporting JALT.